

A RESOLUTION BY

CITY UTILITIES

Clair Muller

02-R-1589

A RESOLUTION AUTHORIZING THE MAYOR OR DESIGNEE TO APPROVE A NOTICE TO PROCEED WITH JORDAN, JONES AND GOULDING, INC./ENGINEERING DESIGN TECHNOLOGIES, INC., - JV FOR FC-6710-96D, ANNUAL CONTRACT FOR ARCHITECTURAL AND ENGINEERING SERVICES TO PROVIDE ENGINEERING AND INSPECTION PERSONNEL TO MONITOR THE EXISTING UNITED WATER SERVICE ATLANTA CONTRACT ON BEHALF OF THE DEPARTMENT OF WATER IN AN AMOUNT NOT TO EXCEED NINE HUNDRED SEVEN THOUSAND SIX HUNDRED THIRTY-SIX DOLLARS (\$907,636.00); ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER: 2J01 524001 Q21001.

WHEREAS, the City of Atlanta did enter into FC-6710-96D, Annual Contract for Architectural and Engineering Services; and

WHEREAS, the Department of Water does require Architectural and Engineering Services to provide Personnel Services to Monitor the Compliance of United Water Contract; and

WHEREAS, the Commissioner of the Department of Public Works and the Purchasing Agent have recommended that Jordan, Jones and Goulding, Inc./Engineering Design Technologies, Inc., - JV, to provide Personnel Services to Monitor the Compliance of United Water Contract; and

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA, that the Mayor be and is hereby authorized to approved Notice To Proceed with Jordan, Jones, and Goulding, Inc./Engineering Design Technologies, Inc., JV for FC-6710-96D, Annual Contract for Architectural and Engineering Services in an amount not to exceed Nine Hundred Seven Thousand Six Hundred Six Dollars (\$907,636.00); and

BE IT FURTHER RESOLVED, that the Purchasing Agent be and is hereby directed to prepare an appropriate contractual agreement for execution by the Mayor, to be approved by the City Attorney as to form.

BE IT FURTHER RESOLVED, that this Notice to Proceed should not become binding on the City, and the City shall incur no liability upon same until such contract has been executed by the Mayor and delivered to the contracting party.

BE IT FINALLY RESOLVED, that all services for said Notice to Proceed shall be charged to and paid from fund, account and center number: 2J01 524001 Q21001.

KOB (7/30/02)

CITY OF ATLANTA
BUREAU OF PURCHASING

2002 JUL 13 11:10:04



CITY OF ATLANTA

SHIRLEY FRANKLIN
MAYOR

55 TRINITY AVENUE SW, SUITE 5400, SOUTH BLDG.
ATLANTA, GEORGIA 30335-0310
OFFICE • 404-330-6081
FAX • 404-658-7194

DEPARTMENT OF WATER
REMEDIOS K. DEL ROSARIO
Commissioner

July 17, 2002

MEMORANDUM

To: **Felicia Strong-Whitaker, Director**
Bureau of Purchasing & Real Estate

From: *Remedios K. del Rosario*
Remedios del Rosario, Commissioner
Department of Water

Subject: **Emergency Authorization Request -**
Compliance Inspection of United Water Contract.

We need your assistance with an emergency authorization for a contract to hire engineering and inspection personnel to monitor the existing United Water Services Atlanta (UWSA) contract. As a follow-up to the Mayor's letter of performance dissatisfaction a few weeks ago, there will be a forthcoming notice issued to UWSA detailing a 90 day contract compliance period where they will be expected to meet all aspects of their current contract.

It is anticipated that the 90 day contract compliance period will begin on August 12, 2002. We would like to bring in an independent firm to augment our oversight staff during this period in order to closely monitor UWSA's contract performance during this time. The contract compliance monitoring personnel are in fact needed to be under contract by August 5, 2002 in order to undergo a one-week orientation about the UWSA contract, the Water Department facilities, and the detailed monitoring duties.

We have discussed the required scope of work with one of the City's Annual A&E Contractors, JJ&G/EDT, to perform the work under their contract, FC-6710-96D. They have provided us with a not-to-exceed quote to perform the work. A copy of the scope of work, the JJ&G/EDT proposal, and a requisition for \$907,636 is attached.

Since the start date of this work is only a little over 2 weeks away, we are requesting an emergency status for implementing this contract. We must be ready to begin work Monday, August 5, 2002, in order to properly monitor this important 90 day compliance period. Let me know if you need any additional information.

cc: Chris New
Lee Hunt, P.E.
Benjamin Kuku

Request For Proposal

City of Atlanta, Department of Water

Purpose:

The City of Atlanta, Department of Water is pursuing a Request For Proposal, under the terms of the City's annual Architectural and Engineering Contract, FC-6710-96D, for engineering services. The services to be performed will assist the Department of Water in monitoring the Department's Operations and Maintenance Contractor during a defined "contract correction period". The Consultant monitors will serve as independent witnesses to contract compliance activities during the contract correction period.

Scope of Work:

Monitoring personnel will be required to assist in inspecting and reviewing performance associated with all aspects of the City's water system. This includes water production facilities and the distribution system. Personnel will be required to be knowledgeable of water system infrastructure and/or operation.

It is anticipated that services will be required for a duration of approximately 4 months, beginning approximately mid-July, 2002. The first week will consist of an orientation period with detailed instruction of the monitoring activities to be performed. The monitoring period will last approximately 90 days. The final 3 weeks will allow for any continued monitoring requirements and/or assessments to be defined at that time. Approximately 25 % of the monitoring period will be subject to hours outside a Monday through Friday, 8:00 am through 5:00 pm timeframe. Nighttime and weekend monitoring will be necessary as assigned by the Department during the monitoring period.

Services of 14 personnel are requested, three of which should be qualified to monitor water production facilities from an engineering maintenance and operation background. The remaining 11 will be assigned to distribution system monitoring activities. Personnel will report to the Water Department daily for monitoring instructions. A daily activity log/report will be required from each monitor and the format will be provided during the orientation week.

All 14 personnel shall be provided, by the Consultant, with:

- 1) A digital camera to assist in the monitoring activities. The cameras shall be turned over to the Water Department at the conclusion of the project.
- 2) The latest version of a City of Atlanta map book, which will assist in getting personnel to assigned monitoring locations.
- 3) Individual Transportation. A vehicle will be required to get to various monitoring locations.
- 4) Personal safety equipment, ie. steel toed shoes, hardhat, etc.
- 5) An individual cell phone for field communication.



Engineering
Design
Technologies, Inc.

A Joint Venture



Jordan
Jones &
Goulding
INCORPORATED

DEPARTMENT
OF WATER

02 JUL 16 PM 12:49

OFFICE OF COMMISSIONER

6801 Governors Lake Parkway
Norcross, Georgia 30071
Phone: (770) 455-8555 Fax: (678) 333-0834

July 10, 2002

Remy Del Rosario, Commissioner
Department of Water
City of Atlanta
55 Trinity Avenue, Suite 5400
Atlanta, Georgia 30303

RE: Proposal for Engineering Services-Operation and Maintenance Monitoring

Dear Commissioner Del Rosario:

The Joint Venture of Jordan Jones & Goulding/ Engineering Design Technologies (JJG/EDT) is pleased to respond to The City of Atlanta, Department of Water (DOW) Request For Proposal, under the terms of the City's annual Architectural and Engineering Contract, FC-6710-96D, for engineering services. The services to be performed will assist the Department of Water in monitoring the Department's Operations and Maintenance Contractor during a defined "contract correction period". Our personnel will serve as independent witnesses to contract compliance activities during the contract correction period. The DOW will prepare the monitoring program, and documentation procedures.

Scope of Work:

JJG/EDT monitoring personnel will assist the DOW in inspecting and reviewing performance associated with the City's water system. This includes water production facilities and the distribution system.

It is anticipated that services will be required for a duration of approximately 4 months, beginning approximately mid-July, 2002. The first week will consist of an orientation period with the DOW during which detailed instruction of the monitoring activities to be performed by the team will be provided by the department. The monitoring period will last approximately 90 Calendar days. The final 3 weeks will allow for any continued monitoring requirements and/or assessments to be defined at that time. It is anticipated that approximately 25 % of the monitoring period will be subject to hours outside a Monday through Friday, 8:00 am through 5:00 pm timeframe. Nighttime and weekend monitoring will be necessary as assigned by the Department during the monitoring period.

JJG/EDT will be providing 14 personnel, three of which are qualified to monitor water production facilities from an engineering maintenance and operation perspective. The remaining 11 personnel will be assigned to distribution system monitoring activities. JJG/EDT personnel will report to the Water Department daily for monitoring instructions. A daily activity log/report will be required from each monitor and the DOW will provide the format during the orientation week.

All 14 personnel shall be provided with:

- 1) A digital camera to assist in the documentation of monitoring activities. The cameras shall be turned over to the Water Department at the conclusion of the project.
- 2) The latest version of a City of Atlanta map book, which will assist in getting personnel to assigned monitoring locations.
- 3) Individual Transportation. A vehicle will be required to get to various monitoring locations.
- 4) Personal safety equipment, ie. Steel toed shoes, hardhat, etc.
- 5) An individual cell phone for field communication.

We have attached our cost proposal, and are happy to discuss the details with you at your earliest convenience. This work will be performed on time spent plus expenses, in accordance with our annual contract (FC-6710-96D). The not to exceed budget developed for this work is \$907,636.00. We appreciate the opportunity to provide this proposal. We are prepared to begin this work upon receipt of the City's authorization.

Sincerely,

JORDAN, JONES & GOULDING, INC. / ENGINEERING DESIGN TECHNOLOGIES, INC.,
A JOINT VENTURE



Elias Mageaes
Project Director

c: Mr. Haywood Curry, President, Engineering Design Technologies, Inc.
Mr. Lee Hunt, P.E., Water Utilities Manager

Billing Rate Schedule
FC – 6710 – 96D
Contract Renewal
July 30, 2002 thru July 29, 2003

Position	Rate
JJG/EDT A Joint Venture	
Engineer 8	\$163
Engineer 7	\$144
Engineer 6	\$124
Engineer 5	\$100
Engineer 4	\$85
Engineer 3	\$73
Engineer 2	\$64
Engineer 1	\$57
Scientist 8	\$142
Scientist 7	\$109
Scientist 6	\$100
Scientist 5	\$83
Scientist 4	\$70
Scientist 3	\$56
Scientist 2	\$47
Scientist 1	\$42
Planner	\$82
Landscape Architect 4	\$123
Landscape Architect 3	\$94
Landscape Architect 2	\$67
Landscape Architect 1	\$50
Senior Resident Inspector	\$79
Resident Inspector	\$64
Designer 4	\$95
Designer 3	\$81
Designer 2	\$69
Designer 1	\$60
CAD Operator 2	\$56
CAD Operator 1	\$52
Surveyor 6	\$114
Surveyor 5	\$77
Surveyor 4	\$59
Surveyor 3	\$44
Surveyor 2	\$37
Surveyor 1	\$32

Billing Rate Schedule
FC – 6710 – 96D
Contract Renewal
July 30, 2002 thru July 29, 2003

Position	Rate
JJG/EDT A Joint Venture	
Technician 4	\$76
Technician 3	\$59
Technician 2	\$49
Technician 1	\$34
Administrative 2	\$100
Administrative 1	\$71
Secretary	\$48
J.W. Robinson & Associates	
Principal/CM	\$115
Senior Architect	\$85
Designer	\$80
Intern Architect	\$70
Secretary	\$40
Project Manager	\$85
S.A Williams, Inc.	
Principal	\$165
Project Manager	\$125
Estimator	\$105
Scheduler	\$110
Secretary	\$48
Transportation Systems Design, Inc.	
Principal/CM	\$120
Professional Engineer	\$95
Registered Land Surveyor	\$105
Two-Person Survey Crew	\$108
Three-Person Survey Crew	\$143
Survey Project Manager	\$75
Survey Technician	\$70
GPS Survey Crew	\$178
Photogrammetrist	\$85
Construction Inspector	\$90
Cost Estimator	\$85
Engineer	\$85
CAD Technician	\$65
Secretary	\$45

Billing Rate Schedule
FC – 6710 – 96D
Contract Renewal
July 30, 2002 thru July 29, 2003

Position	Rate
JJG/EDT A Joint Venture	
Altamira Design & Common Sense	
Principle	\$125
Project Manager	\$105
Landscape Architect	\$95
Landscape Technician	\$75
Drafter	\$55
Secretary	\$35
Edwards – Pitman Environmental	
Principal/NEPA Specialist	\$131
Principal/Project Manager	\$131
NEPA Specialist	\$87
Senior Ecologist	\$70
Project Ecologist	\$61
Senior Historian	\$66
Project Historian	\$52
Liou Engineering Company, Inc.	
Principal/Project Engineer	\$108
Senior Structural Engineer	\$89
Structural Engineer	\$59
CAD Operator	\$49
Secretary	\$41